



## FJC FISCAL SPONSORSHIP PROGRAM APPLICATION INSTRUCTIONS

Please submit your application via this form: <http://goo.gl/forms/nh7ohjivpy>. Answer each of the prompts as fully as possible. Failure to provide answers in an appropriate format or without sufficient detail will result in the return of your application. All supplemental materials must be emailed to [fiscalsponsorship@fjc.org](mailto:fiscalsponsorship@fjc.org). Note that all materials must be provided in English. Budgets and other financial statements should be provided in U.S. Dollars. **If a particular question does not apply to your organization or project, e.g., legal status or tax returns, please indicate as such in the application.** This will not necessarily affect your ability to participate in the program.

In general, the application must demonstrate that:

1. The project is charitable.
2. The project carries out FJC's tax-exempt, charitable purposes under Section 501(c)(3) of the Internal Revenue Code.
3. The project has the ability to accomplish its charitable purpose – including, but not limited to, expected sources of revenue.
4. The applicant has the ability to protect resources from diversion to non-charitable purposes or exploitation by terrorist organizations and/or their support networks or for the private inurement to any individual.

The application will be submitted to FJC's Board of Directors for final approval. If you have any questions throughout the application process, do not hesitate to contact Laura Hoffman at (212) 714-0001 or [hoffman@fjc.org](mailto:hoffman@fjc.org).

